



Minutes Surf Club Monthly Meeting

Monday 6:00pm 7th Sep 2026 Port
Kembla Surf Club

Attendees: James Vincent, Chris Landon, Jonah Kaiser, Robert Kaiser, Michael Rogan, Rhys Bowdich, Luca Rocchi, Sarah Crittenden, Brianna Fitsch, Chamkaur Dhaliwal

Apologies: Lucy Landon, Mick Imrie

Meeting Opened – 6:00pm

1. Preliminary Business

1.1 Acceptance of Previous Club Meeting Minutes

Motion: Acceptance of previous PKSLSC Meeting Minutes held 10.8.26

Decision Date: 7.9.26

Mover: Rhys Bowdich

Seconder: Jo

Outcome: Approved

1.2 No disclosure of interest declared

1.3 Matters arising from previous meeting

Club open day 13th September

2. Directors Reports

Administration Report (Chris Landon)

- Phase 1 & 2 of SLISA compliance progressing almost complete - just Gear & Equipment Inspection outstanding need to be completed by Friday 12 Sept.
- Has an enquiry wishing to lease the club for a Pilates studio – declined offer
- New Qantas patrol shirts ordered

Presidents Report (Rhys Bowdich)

- LSA waiting to sign for all clubs in the Illawarra as a collective.
- Patrol Roster almost completed



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- Phil Ayres Chief operating officer an updated template for the constitution. We need to have all final reviews go through surf lifesaving.
- Michael Rogan has volunteered to assist with formulating the new constitution.
- Help required for Sunday 13th Open day:
 - BBQ
 - Set up hall -
 - Pack up hall -
 - IRB and ATV on display
- First patrol on 27th September – combine with proficiency.

Life Saving Report (Mick Imrie)

- Nil

Financial Report (Robert Kaiser)

- Report attached

3. Club Management Reports

Member Services Report (Michael Rogan)

- Registrations slow – need to get the word out

Hall Hire (James Vincent/Jonah Kaiser)

- Hall hire packing up on Sunday morning – should be done before start of open day.

Education and Training (James Vincent)

- Started new SRC course – only 3. One more possible candidate
- 4 Cadets wanting to do BM
- IRB crew - one to be assessed

Grants and Construction (Luca Rocchi)

- Application for Grant to do ceiling has been submitted.
- Looking at lining up a contractor to do the work (tight turn around)
- Needs to be completed by March
- Boat shed grant
 - Survey completed sent to draughtsman to transfer to plans
 - Geotech work ongoing
 - Biodiversity investigation quotes obtained – some issues with current mapping
 - Complex issues regarding structural requirements
 - Meeting with council requested. They have asked for statistics on club membership.
 - Ambiguity over potential use of existing bottom shed – reviewing emails from



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received from council (Chris Brown) over previous years working on this issue.

First Aid

- Nil

Nippers Report (Chamkaur Dhaliwal)

- Nippers registration has closed
- Approximately 180 Nipper registered
- Require more age managers
- Uniform orders and payment being dealt with
- Proficiency 17/18 October

Gym/Surf Boats

- Working on getting crew registered

Social/Club Events (Brianna Fritsch)

- Looking at doing the season launch function again

Social Media (Lucy Landon)

- Bird Flu
- Post about proficiency day
- Registration
- Sunday Open Day

4. General Business

Lucca Rocchi

Monthly Sunday afternoon (1st of every month) social events Bar and BBQ run maybe run by boat crews on rotation. Open to public to raise money and possibly boost membership.

Sarah Crittenden

1. Approach to managing bird flu and how patrols should deal with dead birds (Don't touch bird, cordon off and call hotline).
2. Minimum requirements on patrol some times under manned and roles unclear. Need to ensure effective management.
3. Ensure members are aware of that we have a complaints officer

Robert Kaiser

1. The door and latch on the lower boat shed needing repair contacted Council.
2. Power point on outside of kitchen defective

Michael Rogan

1. Loaning rescue board for beach to bush program



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2. Pursuing sponsorship opportunity

Brianna Fitsch

Merchandise – looking at options for club members

Meeting Closed: 7.15pm

Next Meeting: 5th October 2026

Account Transactions

Port Kembla Surf Life Saving Club Inc.

For the period 1 August 2026 to 31 August 2026

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
ANZ cheque account [Juniors]								
Opening Balance				9,367.48	-	9,367.48	-	-
21 Aug 2026	Spend Money	surf life Australia ltd		-	269.75	9,097.73	(269.75)	-
27 Aug 2026	Spend Money	Fashion Clubwear Pty Ltd		-	180.00	8,917.73	(180.00)	-
27 Aug 2026	Spend Money	Fashion Clubwear Pty Ltd		-	352.00	8,565.73	(352.00)	-
31 Aug 2026	Receive Money	ANZ		0.08	-	8,565.81	0.08	-
Total ANZ cheque account [Juniors]				0.08	801.75	8,565.81	(801.67)	-
Closing Balance				8,565.81	-	8,565.81	-	-
ANZ cheque account [Seniors]								
Opening Balance				44,983.93	-	44,983.93	-	-
3 Aug 2026	Spend Money	SLS Australia		-	33.12	44,950.81	(33.12)	-
3 Aug 2026	Receive Money	SLSA Rego fees	SLSA4465588258	1,075.00	-	46,025.81	1,075.00	-
3 Aug 2026	Receive Money	SLSA Rego fees	SLSA4466189744	1,190.00	-	47,215.81	1,190.00	-
3 Aug 2026	Receive Money	SLSA Rego fees	SLSA4465218107	3,435.00	-	50,650.81	3,435.00	-
4 Aug 2026	Receive Money	SLSA Rego fees	SLSA4467503744	2,765.00	-	53,415.81	2,765.00	-
4 Aug 2026	Spend Money	Nathan Boscaro		-	83.25	53,332.56	(83.25)	-
5 Aug 2026	Receive Money	SLSA Rego fees	SLSA4468660789	1,685.00	-	55,017.56	1,685.00	-
6 Aug 2026	Receive Money	SLSA Rego fees	SLSA4470140922	655.00	-	55,672.56	655.00	-
7 Aug 2026	Receive Money	SLSA Rego fees	SLSA4471446195	540.00	-	56,212.56	540.00	-
10 Aug 2026	Receive Money	SLSA Rego fees	SLSA4473347721	310.00	-	56,522.56	310.00	-
10 Aug 2026	Receive Money	SLSA Rego fees	SLSA4472649927	500.00	-	57,022.56	500.00	-
10 Aug 2026	Receive Money	SLSA Rego fees	SLSA4472392151	535.00	-	57,557.56	535.00	-
11 Aug 2026	Receive Money	SLSA Rego fees	SLSA4474608022	120.00	-	57,677.56	120.00	-
11 Aug 2026	Spend Money	Aussie Broadband		-	114.00	57,563.56	(114.00)	-

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
12 Aug 2026	Receive Money	SLSA Rego fees	SLSA4475881369	170.00	-	57,733.56	170.00	-
12 Aug 2026	Spend Money	JJ Richards and Sons		-	51.40	57,682.16	(51.40)	-
12 Aug 2026	Spend Money	Jenny Kate Edler		-	300.00	57,382.16	(300.00)	-
12 Aug 2026	Spend Money	Jenny Kate Edler		-	300.00	57,082.16	(300.00)	-
12 Aug 2026	Bank Transfer	Bank Transfer from ANZ online saver [Seniors] to ANZ cheque account [Seniors]	Ensure Surveying	2,640.00	-	59,722.16	2,640.00	-
12 Aug 2026	Spend Money	ensure Consulting		-	2,640.00	57,082.16	(2,640.00)	-
13 Aug 2026	Receive Money	SLSA Rego fees	SLSA4477184152	120.00	-	57,202.16	120.00	-
14 Aug 2026	Receive Money	SLSA Rego fees	SLSA4478503448	35.00	-	57,237.16	35.00	-
17 Aug 2026	Receive Money	SLSA Rego fees	SLSA4479554787	435.00	-	57,672.16	435.00	-
17 Aug 2026	Receive Money	SLSA Rego fees	SLSA4480571317	835.00	-	58,507.16	835.00	-
17 Aug 2026	Receive Money	SLSA Rego fees	SLSA4479922403	2,285.00	-	60,792.16	2,285.00	-
18 Aug 2026	Receive Money	SLSA Rego fees	SLSA4481872197	295.00	-	61,087.16	295.00	-
19 Aug 2026	Receive Money	SLSA Rego fees	SLSA4482960263	540.00	-	61,627.16	540.00	-
20 Aug 2026	Receive Money	SLSA Rego fees	SLSA4484261796	240.00	-	61,867.16	240.00	-
21 Aug 2026	Receive Money	SLSA Rego fees	SLSA4485437299	570.00	-	62,437.16	570.00	-
21 Aug 2026	Spend Money	Jenny Kate Edler		-	300.00	62,137.16	(300.00)	-
21 Aug 2026	Spend Money	Xero	XeroAUIINV_V6sgpzry	-	37.00	62,100.16	(37.00)	-
24 Aug 2026	Receive Money	SLSA Rego fees	SLSA4486423003	50.00	-	62,150.16	50.00	-
25 Aug 2026	Receive Money	SLSA Rego fees	SLSA4488509168	160.00	-	62,310.16	160.00	-
26 Aug 2026	Receive Money	SLSA Rego fees	SLSA4489740899	120.00	-	62,430.16	120.00	-
27 Aug 2026	Receive Money	SLSA Rego fees	SLSA4490925550	120.00	-	62,550.16	120.00	-
27 Aug 2026	Bank Transfer	Bank Transfer from ANZ online saver [Seniors] to ANZ cheque account [Seniors]	GEOFIRST PTY LTD	1,745.70	-	64,295.86	1,745.70	-
27 Aug 2026	Spend Money	Regional Security		-	451.00	63,844.86	(451.00)	-
27 Aug 2026	Spend Money	GEOFIRST PTY LTD		-	1,745.70	62,099.16	(1,745.70)	-
28 Aug 2026	Receive Money	SLSA Rego fees	SLSA4492174839	120.00	-	62,219.16	120.00	-

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
28 Aug 2026	Spend Money	David Erskine		-	124.44	62,094.72	(124.44)	-
31 Aug 2026	Receivable Payment	Payment: Liam Simpson	INV-0083	1,250.00	-	63,344.72	1,250.00	-
31 Aug 2026	Receive Money	SLSA Rego fees	SLSA4494044420	55.00	-	63,399.72	55.00	-
31 Aug 2026	Receive Money	SLSA Rego fees	SLSA4493386156	55.00	-	63,454.72	55.00	-
31 Aug 2026	Receive Money	SLSA Rego fees	SLSA4493130911	245.00	-	63,699.72	245.00	-
31 Aug 2026	Receivable Payment	Payment: Sally Dwyer	INV-0058	2,580.00	-	66,279.72	2,580.00	-
31 Aug 2026	Spend Money	Liam Simpson		-	500.00	65,779.72	(500.00)	-
Total ANZ cheque account [Seniors]				27,475.70	6,679.91	65,779.72	20,795.79	-
Closing Balance				65,779.72	-	65,779.72	-	-
Total				27,475.78	7,481.66	74,345.53	19,994.12	-